

Las Trampas Association Meeting Minutes September 16, 2004

Meeting called to order at 7:00 PM by Mary Grace Houlihan, acting Coordinator of the ACT.

In Attendance:

Mary Grace Houlihan – Charlotte Wood, Tanya Gunton – CDD - GSSFBA, Marcia Gerg – LTA Secretary/Treasurer, Caroline Hirsch – Tassajara Hills Registrar, Nancy Hennings – Cadette & Sr. Consultant; Margaret Krotowski – Troop 2249; Terri Cable – Troop 2249; Elaine Screechfield – Sycamore Valley Troop 1914; Kelly Kaplan – Greenbrook School Organizer; Jill Wald – Alamo School #1247 & 2090; Eileen Linn – Vista Grande Registrar and Troop 1742; Lynn Green – Los Cerros Troop 2242; Juliana Wong – Sycamore Troop #1758; Jan Tomsic – Green Valley Registrar Troop 2140; Jean Maguire – Greenbrook Registrar; Marcy Williams – Baldwin Registrar; Robin Gowan - Rancho; Melinda Jensen – Diablo Day Camp Liaison; Janie Nelson – Alamo School Troop 168; Jill Pfeiffer – Rancho Troop 399; June Chase Vista Grande Organizer.

Missing Representatives: St. Isadore's, Diablo Vista (Caroline Hirsch will send info to DV), Montair, Stone Valley

Approval of Minutes: No minutes were presented.

Fall Sales – Note Super Troop participant need to participate in fall sales.

- Training-Sept 21 at DVMS
- Internet Input of sales info (hard copy back up still required)
- We will need a coordinator for next year-Calvin is retiring – LTA needs to make a special recognition for his 12 years of service. Marcia Gerg will start the recruitment process for his replacement.

Website: Our new webmistress is Carla Nalley – She is starting Sunday, September 19, 2004. Thank you Carla for stepping up!

Leader Meeting Information:

- Please note that Leader Meetings are **mandatory** – if you cannot attend – send someone from your troop.
- Vista Grande is reserved for September 30 for our first leader meeting for 2004-05 schedule – 7PM
- Please fax Mary Grace your school calendars – fax #837-1229 or email at engimom@aol.com; work email mhoulihan@sigprop.com – she prefers the home email. Use work email for emergency's only.
- Fall Registration will be discussed at the upcoming leader meeting on September 30, 2004.

- Mentoring – Will be the topic of our Winter Leader Meeting – need organizers to help by linking an experienced leader with a new or 1 year leader (preferably of the same school to create a buddy system).
- Cookie Training and Sales Packet Pick-up is scheduled for **January 5, 2005** at Diablo Vista Middle School from 7PM – 9PM. This is a **mandatory** meeting for all troops wishing to participate in cookie sales.
- Charlene Bosso can not handle the cookie cupboard this year; Debbie Birdsall and Carolyn Phillips have stepped up to be our new cupboard team! Thank you Debbie and Carolyn.

Planning Schedule for 2004-2005

- We went over the calendar and made some date and time changes
- Calendar is attached as an exhibit and will be posted on the website.

Donna Ratazak – Association Chairperson – will hold an Association Meeting for all registered girl scouts over 14 years of age. The benefit is to get all the older girls and adults together and share information on what is happening in our association. Meeting is scheduled for **October 11** at Rancho Romero from 7PM –9PM.

LTA Resource Guide

- LTA Resource Guide has been updated last month and will be posted to the website. It is a great reference guide for both the new and seasoned leader.

Council Info- (presented by Tanya Gunton)

- We are missing approximately 26 of the 120 registered troops annual (2003/04) statements. Tanya passed around a list of troops that are missing statements. It is important to turn statements into council because we do get audited and auditors are at presently at council.
- Tanya will be sending us a list and a letter to all troops that have not turned in their financial statements.
- Even if your troop is disbanding you must turn in a form and call Tanya at 1-800-447-4475 x 163 or email at tanya@girlscoutsbayarea.org.
- It is a privilege that this council allows you to have your own accounts – most councils do not allow individual troops to have individual accounts.
- Daisy troops need to turn in financial statements. Fax #510-562-4537.
- New leader orientation – please call Tanya, she will meet with you at your convenience.

Treasurer's Report

- The 2003/04 annual financial statement for LTA has been turned in to council.
- Marcia, the treasure did not have the report on hand to provide a verbal
- The following financial information is being presented as a side note after the meeting:
 - Annual Income: \$5,563.68

- Annual Expense: \$3,194.46
- YE Balance: \$2,369.22 (Checking Account)
- Savings Account Balance = \$1,031.51
- Certificate of Deposit Balance = \$2,634.39

In comparing this information to last year's (2002/03) financial statement, we started out the 2003/04 year with \$2,682.55 in the checking account and will be starting out the 2004/05 year with \$2,369.22 in the checking account for a difference of \$313.33.

Cadettes:

- Registration of independent scouts – we do not have an event troop leader for individual girls.
- Message to Jr. Leaders. - Troop 67 – **Meg Fiset is retiring** – Meg will try to recruit a replacement but we need a replacement – 67 is the only troop that spans 6 – 7 and 8th grade and handle many of the largest events in our association. We may need to distribute the events handled by Troop 67 with individual troops if we cannot find a replacement.

Association Camporee: - October 9-10 at Chabot Regional Park:

- Camporee Meeting **September 28** – Please register by **September 20** – this is a **mandatory** meeting for at least one adult from each troop and will satisfy the training requirements need by council for this event **only**. Meeting to be held at Rancho Romero from 7PM – 9PM.
- Robin Gowan – looking at Brownie and Jr. Star Gazing and Cadette Sky Search badges.
- Daisy's will also have a petal to work on (Courageous and Strong).
- Men are welcome but must be located within range but away from the girls. Men will have their own sleeping areas and need their own tents.
- We need a minimum of two people certified Level Two First Aid to be available for the Camporee.
- We would like to have the Cadettes run the campfire – there is no need to spend the night.
- There will be a schedule of times to arrive because of Park Rules. There will be 2 cars at the site for emergency and storage.

Misc.:

- Melinda Jensen – our Diablo Day Camp Liaison is retiring. We need a replacement volunteer.
- The meetings for Diablo Day Camp are held once a month on Monday's from 9AM-11AM. Meetings starting in October and run through March and are located at Twin Canyons in Lafayette.

- Camp is run in the summer in for 10 weeks in Lafayette. If you have a child going to camp and you are a member of the committee, your child automatically gets in. Space is very limited in getting into the camp.
- We need help with set up of camp on opening day and take down closing day – both are on the weekends for 3-4 hours – this would be good for Cadettes! They can earn service hours for this. Contact Melinda@Bubjens@aol.com.
- A roster of school organizer will be posted to our Website.

Meeting adjourned at 9:00 PM
Minutes taken by Marcia Gerg